

# New Student Registration

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**or visit our website at:  
[school.olphbc.org/Admissions](http://school.olphbc.org/Admissions)  
and click on Apply Now**

For an application to be considered complete, all required documents must be uploaded and application fee must be paid.





# our Lady of Perpetual Help catholic school

8970 Highway 23 Belle Chasse, LA 70037

Dear Future Hornets,

On behalf of Fr. Kyle and myself, we would like to thank you for your interest in Our Lady of Perpetual Help Catholic School. OLPH is one of the best-kept secrets on the Westbank and is truly a school of small size with BIG opportunities. We would love for your family to become part of our Hornet family!

We believe that OLPH provides a dynamic learning environment. Our teachers have the autonomy to construct meaning for their students in a responsive way that ensures they master the skills and knowledge necessary to take their lessons from concept to mastery during their time on our campus.

We model each of our classrooms with 4 core values in mind: dynamic, collaborative, responsive, & compassion. Additionally, each year we select a gospel value to exemplify throughout the year. We chose Inclusive for our current 2018 - 2019 school year. Our students and teachers exemplified inclusiveness by cultivating each student's gifts and talents, recognizing and celebrating differences, and supporting each student, and one another, at their individual level. Each of these core values are explained in further detail in the accompanying information. The most important thing to keep in mind as you experience our school is our culture and the importance of family in our school community.

The final and most important piece of the academic puzzle is you! As you discern your enrollment decision, remember that you are your child's first teacher. It is our honor to partner with you in the academic, spiritual, social, and emotional formation necessary to shape successful citizens in our community.

Enclosed you will find information on our programs as well as tuition rates. We strive to keep our rates in line with other Catholic Schools on the Westbank while providing key opportunities for our students, all with the smallest impact on the budget of our families. Be assured we will be good stewards of your hard-earned money by maximizing our resources for the educational benefits of your children as students of our school.

We look forward to sharing what OLPH Catholic School has to offer your family. We are committed to providing a superior Catholic education and promoting standards of excellence as we strive to cultivate "Open-minded Leaders who are Positive and Honest and who emulate Jesus by working hard to Help Others Reach New Experiences Through Service".

Thank you once again for your interest in joining our OLPH school family and saying, "YES" to Catholic education.

God Bless,

Kirsch J. Wilberg, M.A.  
Principal



# Our Lady of Perpetual Help School

## New Student Information

### 2019-2020



## School Schedule

### Regular School Day

#### PK1 - PK3- To Classroom

**Arrival: 8:00 - 8:30 a.m.**

*Any child dropped off before 8am will be counted for morning care*

**Dismissal: 3:30 p.m.**

#### PK4 - 7th- To Assembly Area

**Arrival: 8:15 a.m.**

*Any children dropped off before 7:45am must be dropped off at morning care*

**Dismissal: 3:15 p.m.**

### Early Dismissal

Early Dismissal: 11:30am

Extended Care is typically available on early dismissal days until 6pm. You will be notified if extended care is not available on one of these days.

### Extended Care Hours

#### PK1 - PK3

**Morning:** 7:00 - 8:00 a.m.

**Afternoon:** 3:30 - 6:00 p.m.

**Holiday:** 7:00 a.m. - 6:00 p.m.

#### PK4 - 7th

**Morning:** 6:45 - 7:45 a.m.

**Afternoon:** 3:30 - 6:00 p.m.

**Holiday:** 7:00 a.m. - 6:00 p.m.

## Cafeteria

Breakfast: \$1.75

Lunch: \$2.75

Payments made out to: OLPH Cafe

Cafeteria #: 504-393-6536

## Transportation

Bus service is provided within Plaquemines Parish. The bus typically runs from Port Sulphur to the Planters Canal neighborhood. There is no cost to the parents for this service. The only requirements are that the child is 4 years old and that they complete a safety course conducted by the school at the beginning of the school year. If you have any transportation questions or concerns, please contact them at: 504-595-6040.

## Uniforms

Uniforms are available at Skobels. The Belle Chasse store is the only store that carries the uniforms. You can visit their website at: [skobels.com](http://skobels.com) or contact them at: 504-302-2220.

# New Student Registration Process

## 2019-2020

### Apply Online

1. Visit our website at [school.olphbc.org/Admissions](http://school.olphbc.org/Admissions) or request the link by emailing [info@olphbc.org](mailto:info@olphbc.org)
2. Complete online application. If you do not have access to a computer or the internet please contact the school office and we will schedule a time for you to meet with the Admissions Director.
3. Upload all required documents.
4. Pay \$35 application fee. This fee is required to process each application.

### Required Documents at Registration- uploaded through Application Portal

1. Birth Certificate
2. Social Security Card
3. Immunization Records
4. Report Card of previous grade(s) and standardized test scores, if applicable
5. Baptismal Certificate if baptized Catholic
6. First Reconciliation and First Eucharist certificates for grades 2-7th (Catholic only)

### Order of Admission According to OLPH Handbook

1. Siblings of current OLPH students
2. Children of OLPH parishioners and alumni
3. Catholics from outside of OLPH parish
4. All others on a first come, first serve basis

### New Student Interviews

It is the policy of OLPH School that the principal and/or teachers interview all new students and their parent(s) who are registering for grades PK3-7 prior to final acceptance. Therefore, once all of the above paperwork is completed and the student's records are reviewed, the school office will contact the parents to schedule the interview.

### OLPH Entrance Age

PK1	1 year old by September 30, 2019
PK2	2 years old by September 30, 2019
PK3	3 years old by September 30, 2019
PK4	4 years old by September 30, 2019
Kindergarten	5 years old by September 30, 2019

Children entering the PK1 program must be 12 months and able to walk without assistance. Children entering PK3, PK4 and Kinder programs must be able to take care of toileting needs without assistance.

# Our Lady of Perpetual Help School

## Tuition and Fee Information

### Hornet's Nest



#### 2019-2020 Monthly Tuition:

#### Catholic Rate

#### Non-Catholic Rate

PK1 Full-time	\$680	\$730
PK1 Part-time (T,Th)	\$278	\$298
PK1 Part-time (M,W,F)	\$412	\$442
PK2 Full-time	\$580	\$650
PK2 Part-time (T,Th)	\$238	\$266
PK2 Part-time (M,W,F)	\$352	\$394
Before & After Care	\$150	\$150
Before Care	\$50	\$50
After Care	\$100	\$150

#### Tuition Payment Details

##### Two ways to pay:

1. Pay in full by June 3, 2019. Tuition must be paid either online through the First Bank & Trust tuition portal or directly to school office. The school office can accept cash, check, money order, and credit card payments.
2. Pay monthly using the incidental tab of the First Bank & Trust Portal.

#### 2019-2020 Fees:

#### Fee Amount

Registration (1st Child)	\$165
Registration (Each Add'l Child)	\$160
Technology (Per Child)	\$150
Class Activity Fee (Per Child)	\$30
Co-op Dues (Per Family)	\$15

#### Fee Requirements

- Registration Fee is due at time of registration
- Technology, Class Activity, Co-op and Parish Support Fees are due by June 3, 2019
- Any payment submitted June 4, 2019 or later will incur a fee of \$50 per month until payment is received.

**-cont-**

## **Fee Explanation**

- **Registration Fee-** paid at time of registration and is non-refundable. The registration fee reserves your child's place in the class. We are committed to small class sizes. To ensure small class sizes, it's imperative to commit to your child's spot.
- **Parish Support Fee-** families that are not registered with OLPH Parish and/or have not contributed a minimum of \$500 (per family) by December 15, 2018 are assessed a \$350 per child fee. A supporting Catholic family is one that is registered with the Church and contributes a minimum stewardship of treasure of \$500 by December 15th of the calendar year preceding the enrollment year. The church donates \$500 for EACH child in each family whose generosity meets the specified donation amount. If you have any questions about this, please contact the church office at 504-394-0314.
- **Technology Fee-** supports the hardware, software, internet connectivity, and tech support necessary to effectively integrate technology into the learning environment.
- **Class Activity Fee-** covers the cost of fair costumes, banner, and skit props. This fee also covers classroom party expenses.
- **Co-op Fee- (per family)** covers the annual Co-op dues. Co-op is our parent-teacher association. They sponsor many fun, social events for our school community throughout the year.