

**ST. STEPHEN CATHOLIC CHURCH  
MINISTRY LISTING**

**Altar Servers** – Preparation and education for children and adults to serve at Mass and on special occasions. After they have finished their required class, they will be assigned to the ministry schedule that is prepared in the church office..

Contact: Fr. Manuel Perez or Fr. Christopher Floersh

**Angel Tree Ministry** – Ministry to provide for our elderly and families to ensure they have the joy of Christmas under their trees. Gift cards for medicine, co-pays, gifts, and toys for our children and families that they may be unable to provide due to illness, job loss, or an emergency situation. Our Pastor also provides, through this ministry, the remembrance for our elderly priests and sisters.

Contact: Sandy Mullin 238-9045

**Audio Visual** – Assist with AV media, sound system, etc., for church.

Contact: Victor Williams 899-3811

**Adult Bible Study** – Lay group that meets Sunday mornings between the 8:30-11:00 am Masses. Group studies the bible in the Library.

Contact: Joan Roueche 635-0857

**Adult Faith Formation** – The Catholic Church believes and teaches that all truths concerning Jesus Christ have been revealed; however, each person needs a lifetime of continuing education and faith exploration to understand and to be able to live out these truths of our faith through life-long faith formation. Groups meet at various times and days to assist parishioners to grow spiritually through faith and practice. Subjects to be discussed include: Pivotal Players, Biblical Walk Through the Mass, The Mass, and Revelations.

Contact: George Bercaw 894-8227

**Baptism Preparation** – Parents and Godparents are the primary educators and examples for their children/grandchildren/godchildren. It is essential to attend sacramental prep led by our Pastor, Associate Pastor, or Deacon.

Contact: Church office for schedule of classes 892-1261

**Baptismal Garments** – Sewers prepare Baptismal garments for infants and/or stoles for persons coming into the church.

Contact: Jane O'Neal 602-7075

**Catholic Charities** – Service and need based agency that provides help through assessment.

Contact: Ashley Cornell 865-963-4727

**Children's Liturgy of the Word** – Children are invited and led in a procession to the Administration Building to participate in an age appropriate, interactive discussion on the readings of the day. They are led by a four person team who alternate weeks of the month at the 11:00 am Mass.

Contact: Maci Zeh [macizeh@yahoo.com](mailto:macizeh@yahoo.com)

**Christian Formation** – Children meet on Wednesday evenings during the school year from 6:30-7:45 pm. Each classroom is designed with thematic structure to ensure the students are prepared for Sacramental preparation for First Reconciliation, Eucharist, and Confirmation. Each classroom has two catechists. There are opportunities for parental involvement and family service. Spanish speakers have the opportunity to have their work taught in Spanish and translated for both students and parents.

Contact: Karen Underwood 892-2957

**Christmas Dinner** – All parishioners (including children) enjoy dinner, conversation, holiday songs, children's program, Santa and shared Christmas wishes. Food is cultural themed and prepared by various parishioners. The American portion is provided and cooked by the parish. This ministry requires a team of volunteers for planning and execution of the event.

Contact: John & Sharon Vannucci 296-0537

**Church Cleaning (Bi-Annual)** – An in depth cleaning of the church, administration building and grounds is done in the spring and fall each year.

Contact: Steve Reker 892-1261

**Church Decorations** – Liturgical season decorating of the church, vestibule, and chapel. The team invites interested persons to join in the joy of preparing the church for seasonal liturgies.

Contact: Pat Bodnar 855-4717

**Coffee & Donut Sunday** – Fellowship opportunity after Masses.

Contact: Ray Fox 314-5228

**Communion to the Homebound** – Trained Eucharistic Ministers who are dedicated members of our parish bring the Eucharist to our homebound on a weekly basis. This team brings Communion only to those persons who are unable to attend Sunday mass due to age, illness, or disability.

Contact: Nancy Kane 619-0336

**Daily Mass Breakfast** – Gathering of daily mass attendees to spend social time with continental breakfast and conversation.

Contact:

**Dining Out Group** – Every other month on the second Friday, the group meets at selected restaurants at 6:30 pm. If interested in attending, please call and RSVP.

Contact: Cliff & Patti Crownovwe 344-3575

**Easter Egg Hunt** – An Easter egg hunt is held on campus following the 11:00 am Mass on Easter Sunday for all children of the parish.

Contact: Bob Aaron 238-5700  
Myrtle Englert 812-449-6104

**Education Needs** – For audio visual media, check out books, television, etc.

Contact: Karen Underwood 892-2957

**Emergency Prayer Line** – Emergency prayer for special needs – call and let us know what your prayer needs are.

Contact:

**Eucharistic Adoration** – First Friday each month, following the 8:30 am mass with Benediction at 12:00 noon in the chapel.

Contact: Bill Walsh 899-6148

**Finance Council** – A strategic body that is consultative to the Pastor and is responsible for ensuring that the parish has a sound financial foundation that will enable the parish to continue meeting its financial obligations and ministering to its parishioners, both present and future. There is only one Finance Council which serves the parish. These council members must be selected by the Pastor to serve and they must discern this calling of responsibility. Meets monthly on Tuesday evenings at 5:15 pm in the Library.

Contact: Trina Hicks 718-4711

**Funeral Receptions** – Ministry Mission Statement: “To comfort families of our parish in their time of need by providing a luncheon for them and their guests after a funeral or memorial Mass.” This offer is extended to the family by the Pastor. Main course is paid for by the parish, and parishioners donate prepared food items to compliment the meal. The kitchen crew of cooks, servers, set-up, and clean-up are volunteers.

Contact: Elaine Williams 899-3811

**Game Day** – Parishioners gather each Monday from 12:30-2:30 pm in the small hall to play various card and board games.

Contact: Mary Hess 855-0237

**Golf Tournament** – The St. Stephen Annual Parish Golf Tournament creates opportunities for many to support the parish who may not be able to serve in other capacities. New faces show up at the course to cook, watch holes, cheer, serve beverages, solicit donations, and arrange for lunch. Monies raised at this event are applied to a particular need of the parish.

Contact: John Vannucci 296-0537  
Fr. Manuel, Pastor

**Gourmet Cocktails** – Every other month, parishioners gather either in the Primetimers' Room or in a member's home to socialize. The host supplies basic items such as ice, set-ups, and soft drinks. Each family brings their preferred beverage and a covered dish to share that feeds 15 persons.

Contact: Gene & Peggy Delett 762-8025

**Health Ministry** –Promotion of holistic health for our families which includes routine blood pressure checks, nutrition planning, health seminars, speakers, screenings, information and prevention.

Contact: Pat Bagley 899-7722

**Ladies Book Club** – Group of women who share their passion for books. Ladies take turns hosting by selecting a book from many genres and providing refreshments for the evening. The group meets on the last Monday of each month in the Primetimers' Room, beginning at 6:30 pm.

Contact: Myrtle Englert 812-449-6104

**Ladies Bunco Group** – Ladies meet on the first Monday evening each month at 6:30 pm in the large hall to play Bunco. One volunteer provides three prizes. One volunteer provides drinks and snacks for the evening.

Contact: Sharon Vannucci 296-0537

**Ladies of Charity** – Men and women of area churches provide volunteer hours weekly to process items donated the LOC for sale. These volunteers provide a service of kindness assisting the poor and disadvantaged. St. Stephen's has a room outside the kitchen in the administration building to place donated items.

Contact: Jan Clark 624-3622

**Lector Training** – A necessary and vital ministry of preparing post Confirmation parishioners to proclaim the Word at weekend Masses. Lectors will be assigned to the ministry schedule that is prepared in the office.

Contact: George Bercaw 894-8227

**Maintenance Volunteers** – Talented craftsmen or women interested in volunteering with necessary repairs of the church and grounds are needed and welcomed.

Contact: Fr. Manuel 892-1261

**Marriage Prep** – After consulting with the Pastor, Associate Pastor, or Deacon, a date may be set for the wedding. The couple must go through the Diocesan Picture of Love Weekend, Focus Assessment, and marriage prep meetings with the Pastor, Associate Pastor, or Deacon. This requires a four month process.

Contact: Fr. Manuel Perez, Pastor

**Memorial Hospital Lunch Program** – Provides a light lunch for families at Memorial Hospital waiting rooms on the first Wednesday of each month. Parishioners contribute sandwiches, fruit, cookies and drinks.

Contact: Ebon & Cecile Grubb 892-8051

**Music Ministry** – Volunteer musicians, cantors, and choir members practice on Tuesday evenings at 7:00 pm to prepare for the weekend liturgy. New voices and talents are always welcome.

Contact: Cynthia Spangler, Music Coordinator 802-7192

**Newcomers' Ministry** – Twice yearly a Newcomers' Breakfast is offered to introduce staff and ministry leaders, as well as provide information to all new parish families. This program welcomes new parish families to our faith community with personal contact to encourage immediate comfort in their new surroundings.

Contact: Bob Aaron 413-5445  
Myrtle Englert 812-449-6104

**Out to Lunch Bunch** – Parishioners gather on the second Wednesday each month at 11:15 am at various restaurants for lunch and socializing.

Contact: Priscilla McLean 503-3665

**Parish Fall Picnic** – This event is usually held in October and requires a tremendous amount of volunteers. The Knights of Columbus prepare and cook hot dogs and hamburgers. The Ladies Auxiliary helps keep the food line filled. Parishioners are asked to bring additional food/drink items. Games, inflatables, and craft sale require many adult volunteers.

Contact: John & Sharon Vannucci 296-0537

**Parish Council** – A consultative board whose primary purpose and responsibility is to assist the Pastor with pastoral planning, action, service and leadership with various parish ministries, projects, special events, education, social action, communication, and parish wide events. The Parish Council ensures that our parish is working toward achieving its mission and has a strategic plan in place to move closer to accomplishing the vision that was given to them by the Pastor. The chair person is responsible for monitoring progress of parish programs and assisting with recommendations to the Pastor that will benefit the parish. Parish Council members must discern this invitation to serve and must be selected by the Pastor. The council meets every other month on the second Tuesday at 5:15 pm in the Library.

Chair: Gary Griffin 593-0976

**Parish Photography** – Our parish photographer captures each of the important moments in our parish life: sacraments, celebrations, events, etc.

Contact: Nancy Powell, Parish Photographer 770-363-1347

**Parish Receptions** – We have many opportunities to serve in assisting with receptions, events, and decorations for the parish.

Contact:

**Prayer Blanket Ministry** -- Prayer blankets are sewn by our Sewing Ministry members, blessed by Fr. Manuel and daily mass attendees, and given to parishioners who are ill, preparing for surgery, recovery, a loss, or needing the reassurance of the prayers of our St. Stephen community.

Contact: Liz Phillips 894-4600  
Mary Hess 855-0237

**Primetimers 50+** -- Open to all persons 50+, single, married, widowed, separated, and/or divorced to join in our various spiritual and social groups. Board meetings are the first Tuesday each month at 9:30 am.

Contact: Co-Chairs Bill Reynolds 893-8300 & Patti Crownover 344-3575

**Prison Ministry** -- Pen pal ministry involves corresponding with inmates on a monthly basis and visitation to inmates with Ecumenical Services and Eucharist for our Catholic inmates.

Contact: Fr. Manuel or John Bradshaw 400-3700

**RCIA** -- Rite of Christian Initiation for Adults: Teaching and preparing adults for their Catholic faith journey in joining the Catholic Church.

Contact: Ro Wensel 510-9246  
Tom Cain 751-6828

**Respect Life Board** -- Motto for this ministry: "Choose Children, Choose Family" -- Dedicated persons committed to put into practice the education, information, prayers, and actions of our Catholic faith by honoring persons at every stage of life. Sponsor of monthly adoration, establishing a "parish care bank" to provide, at the parish level, emergency supplies for mothers, infants, children, elderly, and those in need, i.e. diapers, medicine vouchers, vitamins, formula, food, gift cards for pharmacy and co-pay for doctor visits. Participation in March for Life, Rosary for Life, student based sponsors, speakers, and healthy practice information for Elder Care, Roe vs Wade: Adoration for Life, January 22<sup>nd</sup> to praying for the Sanctity of Life.

Contact: Co-Chairs Theresa Cole 432-7007 & Pat Bodnar 855-4717

**Rosary** -- Recitation after daily mass and before each weekend mass during the months of May and October.

Contact: Pat Bodnar 855-4717  
Warren White 706-861-7412  
John Laliberte 894-0746

**Sacramental Receptions** -- Preparation, set-up, serve, and clean for First Eucharist and Confirmation receptions.

Contact: Ladies Auxiliary

**Sacred Heart of Jesus** -- Devotion following the 6:00 pm mass on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays in the chapel.

Contact: Jill Walsh 899-6148

**Serra Club** -- International organization that meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at Sts. Peter and Paul at 12:00 noon for Mass. Following Mass is a luncheon and speaker. This Club works to promote and support our priests, religious, and seminarians with prayer, friendship, and financial assistance.

Contact: Betty Ann Neal 488-6107

**Sewing Group** – Women gather on the first Thursday of each month at 10:00 am in the large hall to work on various sewing projects for donation, church needs, and special projects.

Contact: Mary Hess 855-0237  
Liz Phillips 894-4600

**Social Action** – Themed-sponsored events for parish, emergency, or regional events, i.e. coat drive, baby bottle, Thanksgiving baskets, Angel Tree, etc.  
Social Action Hotline: 486-9913

Contact: Mary Wurm 902-4837

**Sports Events**—Twice a year, we schedule a baseball and a football game to attend as Primetimers.

Contact: Bill Reynolds 893-8300

**Thanksgiving Lunch** – Following Mass, a gathering of individuals who are unable to meet with their families for this celebration share a potluck dinner. Families sign up to attend. The parish provides the turkey while families compliment with their special dish.

Contact: Mary Hess 855-0237

**Traveling Chalice** – There is a sign-up sheet in the vestibule of the church for persons/families to commit to taking the Chalice for one week to pray for an increase in vocations to the priesthood and religious life.

Contact:

**Traveling Crucifix Program** – Pilot program to involve students/parents in Christian Formation to take home the traveling kit and pray as a family for vocations. Rotation weekly for various grades and age levels.

Contact: Karen Underwood 892-2957

**Ushers** – Men or young adults of the parish greet, welcome and assist parishioners at weekend Masses. They are trained in collection of monies and placement of the bags in the safe, bulletin distribution and securing the building after each Mass. They assist physically challenged persons needing wheelchairs, walkers, and direct Eucharistic Ministers to take someone Communion in the pew.

Contact: Victor Williams 899-3811

**Volunteers** – Volunteer to assist with ministries, office, grounds, events, liturgy, etc.

Contact: Sharon Vannucci 296-0537

**Welcome Ministry** – Members contact new parishioners once they have registered and arrange a personal visit to officially welcome them to the St. Stephen community.

Contact: Myrtle Englert 812-449-6104

**Women's Recognition Tea** – Women 50+ gather to celebrate the three C's of this award: Character, Commitment, and Courage. Parishioners nominate candidates, and the selection is made by the Pastor. Held annually in the spring.

Contact: Donna Fiske

**Young Adult Catholic Chatt** – Young adults, ages 18-39, are invited to the home of Robbie and Cynthia Spangler to discuss many things about the Catholic faith in a relaxed setting.

Contact: Robbie & Cynthia Spangler 802-7192

**Youth Coordinator** – Working with our teens with encouragement to participate in Search, March for Life, NCYC, Deanery events, and Youth Mass, fundraising, socials, and retreats.

Contact: James Haug 892-1261, ext. 113

Debbie Mirra, volunteer, 836-2296