

**Comal County Emergency Services District No. 1**  
**Regular Meeting Agenda**  
March 21, 2019

**NOTICE** is hereby given that a Regular Meeting of the Board of Commissioners of Comal County Emergency Services District No. 1 will be held Thursday, the 21st. day of March 2019 beginning at 4:00 p.m., at the Station #3, 30475 Johnson Way, Bulverde, Texas 78163, for the following purposes:

**DISCUSSION / ACTION ITEMS**

- 1) Call meeting to order;

**MEETING AGENDA**

**Public Comments:** In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Citizens' Comments are limited to 3 minutes per citizen.

**DISCUSSION / ACTION ITEMS (continued)**

- 2) Approve February 21, 2019 regular meeting minutes and the March 5, 2019 workshop minutes – All Commissioners;
- 3) Review, consider and accept monthly financial reports – Commissioner McMinn;
- 4) Consider and approve bills/invoices to be paid – Commissioner McMinn;
- 5) Review and discuss the Chief's monthly report – All Commissioners;
- 6) Discuss administrative requirements to include: – All Commissioners

Confirm the following forms have been updated and submitted to Austin, Commissioner Feely: ESD1 Records Management Officer (RMO) Designation (SLR 504), Records Management Plan, Declaration of Compliance (SLR 508),

Confirm 2018 minutes and attachments are posted on ESD1 Website - Commissioner Feely,

Meeting minutes,

Keeping County PR person informed of our meetings and location.

- 7) Review and approve Commissioner's expense reports for the Safe-D Conference – All Commissioners;

- 8) Discuss the status of Paradise Lawn and Maintenance Inc's. installation of the berm at Station #2 – All Commissioners;
- 9) Discuss "Status 0" on daily reports – All Commissioners;
- 10) Discuss e-mail from Daniel Santee concerning Open Meetings Act – All Commissioners;
- 11) Discuss the status of potential pay increase for BSBES – All Commissioners;
- 12) Discuss the status of discussions with ESD #4 concerning the purchase of Station #1– All Commissioners;
- 13) Discuss and prepare a list of due dates for required submittals – All Commissioner,
- 14) Discuss cost and budget the for new ambulance – All Commissioner,
- 15) Receive and discuss progress reports from the BBSBES board and standing ESD committees. – All Commissioners – All Commissioner,
- 16) Adjourn to Joint Session. See attached Agenda.
- 17) Reconvene and discuss agenda time and dates for next meeting(s) – All Commissioners;
- 18) Adjourn

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 1 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.



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Bill Gonser, President

Comal County Emergency Services District No. 1